Committee: **Cardiac** Date/Time/Type: **12/18/2024, 0900-1000**

Chair: **James Lampely** Vice Chair: **Jennifer Allard**

Members in Attendance: **See sign in sheet**

RAC Staff:Chair Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_

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| **TOPIC/AGENDA ITEM** | **DISCUSSIONS** | **RECOMMENDATIONS/ACTIONS** | **FOLLOW-UP/DATE** | **TASKED TO** |
| **Welcome & Call to Order** | Tracey new Executive Director of the RAC introduced. |  |  |  |
| **Approval of Minutes** | Rollins Brook nurse (AKA Laura 😊) approved, Dylan second |  |  |  |
| **Update from State Meeting** | New RAC rules, emailed along with the agenda, discussed virtual meetings, and new data spreadsheet. | New rules need to be reviewed by members. Virtual meeting discussion at next meeting. New data spreadsheet will start being used Jan 2025, members will submit data to our RAC monthly and Tracey will submit the data to STRAC quarterly. |  |  |
| **Emergency Healthcare System Items** | Assessment needs to be reviewed and submitted. | Elizabeth will email out to the group for review. |  |  |
| **RAC Rule, Criterion, and Assessment** | Discussed above |  |  |  |
| **Registry/Performance Improvement** | Dylan asked if we will focus on a PI project. POV vs EMS education was discussed as a potential. | Data from new spreadsheet will be reviewed at the March meeting then we will decide the PI project. |  |  |
| **Nominations/Election** | The group was asked for nominations for new Chair and Vice Chair. | The group decided to keep James Lampley as the Chair and Jennifer Allard as the Vice Chair. |  |  |
| **Cardiac Care Education Needs** | We discussed moving forward with hand on only CPR. Our members will reach out to school nurses but let the school decide what age group (with the suggestion being 3rd, 4th, and 5th grades). | Jennifer Allard will type up an email that the members can use when communicating with the schools. Elizabeth will reach out to her Belton School contact in hopes of educating them in February. Chancy will reach out to Gatesville in hopes of educating in March. Elizabeth is going to look for a Killeen contact. We will attempt to educated 1 school per month minus the summer break. | Jennifer will email group with verbiage week of Christmas. Elizabeth circling back to group early Jan with a plan for Belton. Chancy will circle back to the group ASAP with March date. | Jennifer, Elizabeth, and Chancy |
| **Focused Discussion** | Nothing |  |  |  |
| **Central Texas Outreach and Prevention Collab** | Outreach discussed above |  |  |  |
| **Designation Updates** | Nothing |  |  |  |
| **Open Forum** | Nothing |  |  |  |
| **Next Meeting & Adjourn** | End of March 2025 |  |  |  |